

REGULATIONS

International Student Conference "IEEE EMBS ISC 2020"

§1 General provisions

1. The organizer of the International Student's Conference "IEEE EMBS ISC 2020", hereinafter referred to as the "Conference", is the BioMeter Scientific Circle of Biomedical Engineering operating at the Faculty of Electrical Engineering, Automatics, Computer Science and Biomedical Engineering and Applied Computer Science of the Adam Mickiewicz University of Science and Technology in Warsaw. The following organizations: KERMA, the Scientific Association of Biomedical Engineering Biosoft at the Faculty of Biomedical Engineering of the Silesian University of Technology, the Scientific Association of Medical Physics Students at the Faculty of Physics and Applied Computer Science of the Stanisław Staszic AGH University of Science and Technology in Kraków, the Students' Self-Government Council of the Stanisław Staszic AGH University of Science and Technology in Kraków and the Silesian University of Technology IEEE EMBS Student Branch.
2. The conference will be held on December 11-12, 2020, per the program posted at a later date on the Conference [website](#).
3. The conference will be held online on the 'LiveStorm' platform in the form of various lecture sessions.
4. The organizer reserves the right to:
 - change or cancel individual sessions for reasons beyond their control,
 - platform changes for reasons beyond their control,
 - cancellation of the Conference in case of too few participants or for reasons beyond their control.
5. In case of cancellation of the Conference, the Organizer undertakes to notify the participants and return the paid conference fee.

§2 Participation

1. A necessary condition for participation in the Conference is to read, understand and accept these Regulations.
2. Registration for the Conference takes place by making a bank transfer to the account number available on the Conference [website](#) together with the name, surname, email address, and name of the university.
3. The Conference participation fee is:
 - registration as a passive participant: ₳ 8 €,
 - registration as an active participant (presentation of a paper or poster) 34 €.

4. Registration for the Conference can be made in the way of:
 - early registration until 27.11.2020;
 - late registration between 30.11 and 12.12.2020.
5. Late submissions are made by sending a confirmation of the bank transfer to the email address conference.embs.isc@gmail.com. In the title of the email enter [Late Submission] and add first, last name, surname, e-mail, name of the university.
6. The payment should be made to the following bank account:

“Academica” Students and Alumni Foundation of the AGH University of Science and Technology in Cracow, 10 Rostafińskiego Street, 30-072 Krakow,
Bank PEKAO S.A: **81 1240 4559 1978 0000 5420 4175**.
In the title of the transfer, enter **"ISC 2020 - First name, Last name, Surname, email address, University name"**.
7. If the participation fee is financed by another entity (university, company, etc.), the participant does not make the payment privately. To obtain a pro forma invoice or VAT invoice, please contact the organizer.
8. The organizer can only refund the conference fee if the resignation was made at least 15 days before the beginning of the Conference.
9. After confirming the payment the Participant will receive a private link to the Conference to the email address provided in the registration.
10. Sharing private link is illegal and is considered a violation of intellectual property on a par with Internet piracy.
11. The organizers reserve the right to limit the number of participants. In case the application limit is reached, the organizers have the right to finish the registration earlier.

§3 Guidelines for active participation

1. Each Conference Participant who has paid the active participation fee has the right to present a paper or a poster, according to the guidelines set by the organizer.
2. In case of resignation from participation in the Conference, the Participant is obliged to notify the Organizer.
3. A paper or a poster must be the result of the Participant's own work and cannot violate copyright or patent law.

4. A necessary condition for active participation in the Conference is to be a participant of the Conference and to send an abstract within the time limit set by the organizers in an electronic form, through the 'EasyChair' system ([link](#)).
5. The abstract should be written in English following the template available on the Conference [website](#).
6. The abstract template can be downloaded directly from the IEEE website ([link](#)).
7. The abstract for the poster session may be no longer than 500 words.
8. The abstract for the 4-page paper session may contain 500 - 2500 words and one graph or one table.
9. Submitted abstracts are subjected to substantive evaluation by the Scientific Committee of the Conference.
10. Active participation is possible only if the abstract is accepted by the Conference Scientific Committee.
11. Correspondent authors will receive information about the Committee's decision to the email address provided by them.
12. The maximum time of presentation of the 4-page paper is 15 minutes and must concern the issues of the Conference.
13. The maximum time of presentation of the poster is 5 minutes, must concern the issues of the Conference and contain no more than 5 slides.
14. The presentation must be saved in one of the following formats: mp4, .mpeg, .mpg, .mov, .avi, .wmv, .pdf, .pptx and sent to the e-mail address of the Conference no later than 3 days before the beginning of the Conference, i.e. 08.12.2020.
15. The Organizer does not provide the Participants with the equipment necessary to participate in the Conference.

§5 Regulations

1. The Participants of the conference are bound by the regulations of the administrator of the platform on which the conference takes place.
2. During the conference alcohol and drugs consumption is prohibited.

3. It is strictly forbidden during the conference to use vulgarisms, verbal aggression, posting statements offensive to other participants regardless of their values, posting statements of political, and religious nature.
4. The organizer reserves the right to disable the chat for Participants in case of violations of the regulations.
5. The Organizer reserves the right to expel a participant in case of failure to follow the instructions in the area of violation of the regulations, in this case, no reimbursement of the conference costs is provided.

§6 Final provisions

1. Failure to comply with the Regulations will result in resignation from participation in the Conference.
2. Failure to meet the deadline for abstract submission results in the lack of possibility to present a paper or a poster. Participation in the Conference as a passive participant is possible only after consultation with the Organizer.
3. Participant agrees to the processing of personal data contained in the application form (under the Act of 29.08.1997 on the Protection of Personal Data; consolidated text: Journal of Laws of 2015, item 2135; giving consent to the processing of personal data under Article 6(1)(a) of Regulation (EU) 2016/679 of the European Parliament and of the Council of 27 April 2016 on the protection of individuals concerning the processing of personal data and the free movement of such data and repealing Directive 95/46/EC (General Data Protection Regulation).
4. The organizers do not derive any financial benefits from the organization of the event.
5. In case of any disputes, which are not covered by the Regulations, the final solution is decided by the Organizer and the relevant Polish law.
6. The Organizer does not take responsibility for the behavior of the conference participants and is not responsible for the violation of regulations in force in the Republic of Poland.
7. The Organizer does not take responsibility for the data disclosed in the conference chat as well as any information published by the participants.